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FIELD REASSIGNMENT QUESTIONNAIRE

DO NOT COMPLETE - FOR HEADQUARTERS USE ONLY

AUTHENTICATION OF SIGNATURES AND VERIFICATION OF ITEMS 1 THROUGH 7, BELOW:

NAME OF EMPLOYEE (true) Elizabeth Sudmeier	DATE (from item s-1) 14 June 1961	DATE (from item s-2) 14 June 1961
NAME AND SIGNATURE OF OFFICIAL AT HEADQUARTERS AUTHORIZED TO AUTHENTICATE SIGNATURES AND VERIFY DATA IN ITEMS NOS. 1 THROUGH 7, BELOW:		DATE

DO NOT COMPLETE

(b)(3)
(b)(6)

TO BE COMPLETED BY EMPLOYEE

DATE OF BIRTH 12 May 1912	2. GRADE GS-12	3. CURRENT POSITION TITLE Reports Officer
SERVICE DESIGNATION (if known)	5. CURRENT STATION OR FIELD BASE	7A. EXPECTED DATE OF DEPARTURE FROM FIELD January 1962
OTHER DUTY STATIONS OR FIELD BASES DURING CURRENT TOUR		7B. EXPECTED DATE OF ARRIVAL AT HEADQUARTERS PCS 1-15 March 1962

(b)(1)
(b)(3)

WRITE A DESCRIPTION OF YOUR MAJOR DUTIES DURING THE CURRENT TOUR OF DUTY (see special note on Transmittal Form):

Reports Officer: Coordination and processing of Intel reports and dispatches.(b)(1)
(b)(3)Processing requests
and other elementsSupervision of Station CE and background files and
cards.

(b)(3)

Supervisor for Station

During current tour has operations.

(b)(3)

REFERENCE FOR NEXT ASSIGNMENT:

WRITE A BRIEF DESCRIPTION OF THE TYPE OF WORK YOU WOULD PREFER FOR YOUR NEXT ASSIGNMENT IF IT DIFFERS FROM THAT INDICATED IN ITEM NO. 8, ABOVE. IF YOU HAVE MORE THAN ONE PREFERENCE, INDICATE YOUR CHOICES.

INDICATE WHAT TRAINING YOU BELIEVE YOU SHOULD HAVE IN ORDER TO INCREASE YOUR VALUE TO THE ORGANIZATION (refer to catalog of courses, if available):

CPI (full course)

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9. PREFERENCE FOR NEXT ASSIGNMENT (continued)

C. INDICATE YOUR PREFERENCE FOR NEXT ASSIGNMENT BY INSERTING NUMBERS 1, 2 AND 3 (for 1st, 2nd and 3rd choice) IN THE BOXES BELOW:

☐ RETURN TO MY CURRENT STATION

☒ BE ASSIGNED TO HEADQUARTERS FOR A TOUR OF DUTY. WITH RESPECT TO POSSIBLE ASSIGNMENT IN HEADQUARTERS, INDICATE CHOICE OF COMPONENT:

1ST. CHOICE

3RD. CHOICE

☐ BE ASSIGNED TO ANOTHER FIELD STATION. WITH RESPECT TO POSSIBLE REASSIGNMENT TO ANOTHER FIELD STATION, INDICATE CHOICE OF GEOGRAPHIC AREA OR SPECIFIC STATION, BASED ON QUALIFICATIONS:

1ST. CHOICE

D. CHOICE

D. HOW MUCH LEAVE DO YOU DESIRE BETWEEN ASSIGNMENTS?

INDICATE NUMBER OF WORK DAYS 45

E. INDICATE THE NUMBER AND AGE OF DEPENDENTS WHO WILL BE TRAVELLING OR MOVING WITH YOU:

2. SIGNATURE: COMPLETE ITEM NO. S-1, TRANSMITTAL SHEET, TO INDICATE COMPLETION OF ABOVE PORTION OF THIS FORM.

TO BE COMPLETED BY SUPERVISOR AT FIELD STATION

3. IN CONSIDERATION OF THE PAST EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS EXPRESSED PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF THE STATION, INDICATE YOUR RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING:

This officer is thoroughly experienced in all phases of reports and requirements work at [redacted] station. She has served [redacted] in [redacted] -during times of crisis in those areas when reporting from these stations was of highest importance to the Agency and the government. She is intensely interested in the Near East and should be retained by the Division as an expert working on this area, so long as she is herself willing to continue in this specialty. She will be of great value in a senior reports capacity at Headquarters or at another field station.

4. SIGNATURE: COMPLETE ITEM NO. S-2, TRANSMITTAL SHEET, TO INDICATE COMPLETION OF THIS PORTION OF THE FORM.

TO BE COMPLETED BY APPROPRIATE PERSONNEL OFFICER AT HEADQUARTERS

5. IN CONSIDERATION OF THE PAST EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS EXPRESSED PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF THE COMPONENT TO WHICH HE IS CURRENTLY ASSIGNED, INDICATE YOUR RECOMMENDATIONS FOR HIS NEXT ASSIGNMENT AND TRAINING:

*Concur with 13.
9 pages that subject
upheld*

*Discussed this
with her on
June and she
is enthusiastic.*

2 Aug 61

(b)(3) OF PERSONNEL OFFICER

DATE 17 July 1961

FOR USE OF

7. EMPLOYEE ☐ HAS ☐ HAS NOT BEEN NOTIFIED OF PLAN REASSIGNMENT

DISPATCH NO. _____ CABLE NO. _____

8. TYPED OR PRINTED NAME

20. SIGNATURE

9. TITLE

22. DATE

3. COMMENTS

repe duty to Feb. 1961, approve Sudmeier for assignment NE

(b)(3)

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